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Dear Parents/Guardians,

On November 14th, Avon Maitland District School Board is participating in the Canada-wide Take Our Kids to Work (TOKW) Day. This day is an opportunity for your child to attend work with a parent, relative, friend or a volunteer host to engage in an observation experience for a career that might be of interest. Forms have been sent home from The Learning Partnership for parents/guardians to sign consent and indicate the place of work where your child will attend. These forms need to be returned to the school in advance of November 14th. For more information on TOKW Day, parents/guardians and students can go to:

<https://www.thelearningpartnership.ca/what-we-do/student-programs/take-our-kids-to-work>

Parents/Guardians should be aware, that specific employment opportunities may have legal limitations on availability due to age or restrictions as to whether the students are able to participate. Parents/Guardians are encouraged to connect with employers in advance to ensure they are willing and able to participate in this experiential learning opportunity.

Students should be aware of appropriate dress for the environment and provided with any personal protective equipment (e.g. safety glasses) that may be required at the placement. Students should take a lunch and be prepared for the experience. Take Our Kids to Work Day is considered a “job shadow” (observational only) and students are encouraged to ask questions relating to education/career life planning and to learn more about their interests, so that they may adjust their educational plan. Job shadowing allows students to observe a worker in a specific occupation and therefore does not require a Work Education Agreement or safety training.

It is recommended that students be advised of emergency exits/plans and necessary information for the day, upon arrival.

Please note, by Ontario Ministry Regulation, school boards cannot provide accident or medical insurance to students. Many families purchase medical insurance from a third party provider, such as Kids Plus, throughout the school year. AMDSB is a member of the Ontario School Boards’ Insurance Exchange (OSBIE), so students are covered under the Board’s liability insurance for this event; however, the Board’s insurance does not extend to protect the employer and other employees for negligence, so it is important that students are not involved in activities, such as the operation of machinery, that could place them at risk. The Board’s insurance does not cover theft or vandalism by students.

We are excited for this opportunity and we hope our Grade 9 students will take advantage of this day to job shadow and learn more about possible career options. If you have questions, please contact me.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jodie Baker', written in a cursive style.

Jodie Baker  
Superintendent of Education